

TIPPECANOE COUNTY HIGHWAY DEPARTMENT Stewart W. Kline, P.E. Executive Director Mike Spencer, Assistant Executive Director

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May 1, 2023 **Tippecanoe County Commissioners RE: Summer Hours** Dear Commissioners: In order to improve efficiencies and reduce costs, we would like to have the Highway Maintenance Division begin working summer hours consisting of four (4) ten (10) hour days on Monday May 22, 2023 and return to our regular five (5) eight (8) hour days on Monday September 11, 2023. Recommend By: Approved by: **Tippecanoe County Commissioners** Stewart W. Kline Executive Director, **Highway Department** Tracy Brown, President Thomas Murtaugh, Vice President